

## **Newsletter #1, 2015** 27 February 2015



Welcome to our first term in 2015. We hope you all had a fantastic summer break and are ready for the year ahead. It is great to see you back at classes and to meet our new students. We hope you have a great year of dancing!

**Please check our website regularly for updates.** You do not want you to miss out on events and important dates.

### **School Contacts**

Website: [www.annaleschooldance.co.nz](http://www.annaleschooldance.co.nz)

Phone: 354 6228

Cell Phone: 027 483 6267

General Emails – Kay: [office@annaleschoolofdance.co.nz](mailto:office@annaleschoolofdance.co.nz)

Accounts enquiries: [mandy@annaleschoolofdance.co.nz](mailto:mandy@annaleschoolofdance.co.nz)

Website enquiries: [amy@annaleschoolofdance.co.nz](mailto:amy@annaleschoolofdance.co.nz) (emails are checked on a Wednesday and Friday only)

Anna: [anna@annaleschoolofdance.co.nz](mailto:anna@annaleschoolofdance.co.nz) please do not use this email for general enquiries as it does not get checked every day.

### **Absentees and Contacting Your Teacher**

If your child will be absent from class or you have a message for your teacher please txt or email the office and we will pass your message on.

If you would like to talk to your teacher in private please contact the office and we will pass the message on to her and a meeting time can be arranged.

### **Second Hand Uniform Sale**

Sunday March 8 11am – 2pm Papanui Studio, 116 Sawyers Arms Road

For more information please refer to the Second Hand Uniform Sale Notice on the website

### **2015 Office Hours**

|           |             |
|-----------|-------------|
| Monday    | 9.30 – 4.30 |
| Tuesday   | 9.30 – 4.30 |
| Wednesday | 9.30 – 3.00 |
| Thursday  | 9.30 – 4.30 |
| Friday    | 9.30 – 3.00 |
| Saturday  | Closed      |
| Sunday    | Closed      |

For account enquiries please contact Mandy on a Monday or Friday between 9.30 – 4.30 and Tuesday between 2.30 – 4.30.

### **Leaving Messages with the Office**

- Please make sure that if you are leaving a phone message that it is very clear as some messages we receive are barely audible.
- When leaving an email enquiry please state your child's first and last name as well as stating the class they are in. Many of our students share the same first name and when their last name is different to the person emailing we are often not sure who the email is about when only a first name is given ☺
- All enquiries will be answered. Please be patient during peak times if you do not get an immediate reply eg: start and finish of the terms, exam and recital time.

### **Contact Details**

Please ensure we have your correct contact details. If your details change we need to be informed.

We will use the email address you provide us to send emails, notices and e-newsletters

If we need to contact you urgently we will use the cell phone number provided

If you do not have a cell phone or email address please let us know immediately so alternative arrangements can be made.

## Sawyers Arms Road Studio

**Parking:** To ensure your car does not get towed or clamped, please do not park in Ideal Electrical or up the driveway next door. Please park on the street or when possible in our car parks. The driveway can be used for drop off and pick-ups. Please ensure if you are parking across the road that you do not block driveways or park on the yellow lines.

**Footwear:** PLEASE do not wear the shoes you wear outside in to the studio. We have a very expensive specialised dance floor that can be easily damaged! You must change into your dance shoes once you are in the waiting room.

## 2014 Recital DVD

You can still order these DVDs. Please return your money to the office with the order form from the website.

## 2015 Teaching Staff

|                  |   |   |
|------------------|---|---|
| Anna Lee         | Ballet                                    | Ladbrooks and Papanui                   |
| Amy Bailey       | Jazz, Ballet, Contemporary and Pre School | Ladbrooks, Papanui and Sumner           |
| Kirsty Bell      | Jazz                                      | Papanui                                 |
| Cariad Parker    | Ballet and Pre School                     | Sumner                                  |
| Selena Croft     | Ballet and Pre School                     | Papanui                                 |
| Nadia White      | Ballet and Contemporary                   | Ladbrooks, Papanui, Sumner and Halswell |
| Toni Bell        | Jazz, Hip Hop and Pre School              | Tai Tapu, Papanui and Sumner            |
| Serena White     | Jazz and Hip Hop                          | Papanui                                 |
| Charlotte Cooper | Ballet                                    | Ladbrooks                               |
| Jillian Gambino  | Jazz                                      | Papanui                                 |
| Laura Albertson  | Junior Ballet / Jazz and Pre School       | Halswell and Lincoln                    |
| Tennille Arthur  | Pre School                                | Papanui                                 |
| Brenna Jardine   | Assistant teacher                         |   |
| Olivia Hunter    | Assistant teacher                         |   |
| Lucy Farrell     | Assistant teacher                         |   |
| Olivia Mercer    | Assistant teacher                         |   |

## Term Dates and Public Holidays

**Term 1:** Monday February 9 – Thursday April 2    8 week term

No classes: Friday April 3    Easter - Please refer to website shortly for a list of alternative class days and times  
Saturday April 4:    Easter - These classes will be held on will Saturday April 18 instead of April 4

**Term 2:** Monday April 20 – Saturday July 4    11 week term

**Please Note:** The final regular Saturday classes for term 1 will be held on April 18 instead of Easter Saturday April 4

No classes: Saturday April 25    Anzac Day  
Monday April 27    Anzac Day observed  
Monday June 1    Queen's Birthday

**Term 3:** Monday July 20 – Saturday September 26    10 week term

**Term 4:** Saturday October 10 - Friday December 11    9 week term

No classes: Monday October 26    Labour Day

Friday November 13      Show Day  
Saturday November 14    Show weekend

### Important Dates

Second hand Uniform Sale      Sunday March 8    11am – 2pm

Exams and Medal Tests    August / September    Dates to be confirmed    Information will be posted as soon as we have it

Exam and Medal Test Fees will be due mid to late term 2    Information will be posted as soon as we have it

### Recital and Rehearsal Dates

|                    |  |  |
|--------------------|--|--|
| 2015 Recital       | Saturday December 12 and Sunday December 13  | Your specific date to be confirmed                     |
| Rehearsal          | Sunday November 22 or 29 TBC   | For all students except those in preschool classes     |
| Theatre rehearsals | Saturday December 5 and Sunday December 6  | For all students    Your specific date to be confirmed |
| Extra rehearsals   | Students will be advised in term 3 or early term 4 if their class will require any extra rehearsals as well as the rehearsals stated above |  |

### Term Fees:

To be eligible for the \$25 discount please pay your fees by the due date.

If you do not receive an invoice for the following term by the end of the current term please contact the office immediately.

### Due Dates:

- Term 1: Invoices are being processed and the due date will be on your invoice
- Term 2: Friday April 24
- Term 3: Friday July 24
- Term 4: Friday October 16

### Please Note:

Our fees are calculated based on 32 weeks of lessons in a year.

Our term fees are billed based on an approximate 8 weeks each term.

As we do not charge extra fees when terms are longer than 8 weeks we will not be reducing the fees when a term doesn't offer 8 weeks of classes unless the total of lessons for the year for a particular class is less than 32 lessons.

We do however try hard to offer alternative classes when a term offers less than 8 lessons and when lessons are missed due to public holidays

Term 1: There are no classes on Easter Saturday April 4 but these classes will be held on Saturday April 18 instead  
There are no classes on Easter Friday April 3 but alternative class times will be given shortly

### Hoodies

If you are wishing to purchase a hoodie please contact the office or you can place an order at the second hand sale March 8. We need a minimum order of 11 before we can place our order. If you wish to place an order please contact us sooner rather than later.

Information re pricing on the website is pending while we wait for our supplier to confirm the 2015 costs.

Unfortunately we do not have any hoodies in stock for the children to try on for sizes. Many of our students have a hoodie so we suggest that you arrange to try one on to help find the correct size you require.

### Grooming

Please wear the correct uniform to your classes and wear your hair in the appropriate style.

This information is all on the website.

Dance is a discipline and the students do not dance as well when they are dressed incorrectly and have hair falling on their faces.

If you do not have time to do a bun for a 3.30 class please make sure loose hair is brushed and clipped back off your child's face.

### Moving Classes

We really do understand that dance can be a social experience for students as well as a place of learning. It can be very upsetting for a student if their friend moves up to a higher level class without them but please understand that it is our job to provide the best class and learning experience/opportunity for all of our students and sometimes children need to move ahead faster than others. It would be negligent on our behalf and detrimental to a child's development and learning if we allow them to move into classes they are not ready for. It would also be negligent of us to not provide extension or more challenging work for those who are ready for it. It is important that you do not compare your child's development to others as all children are different and have their own strengths and weaknesses. We must encourage all the children to be the best they can be and allow them to work at the level and pace that is relevant to them, and not to the level of another student.

### Enrolments

Just a reminder to pre enrol into classes at the beginning of the year through the office.

We start the New Year rolls with a blank page and add the children as they confirm their classes.

This year we have had a number of students return to classes without contacting us which has resulted in some large classes.

We do not require you to re-enrol each term during the year – just for term 1.

Please contact us however if you are not returning to classes.

Anna 😊

